



REF: GDPR/BMCC/16/4/18 Form 1

16/4/2018

Dear parents/carers,

On 25<sup>th</sup> May 2018, the new GDPR (General data protection regulation) comes into force, designed to ensure data privacy for all. All organisations must comply, so we are changing some of our systems to ensure that all of the personal data we hold about you and your children remains secure whilst being processed either by us or other agencies that school works with e.g. Gateshead Council, Ofsted and Earwig etc. This being the case, we may need to send you a number of letters in the coming weeks asking you to give consent once more for certain things as previous consents may no longer be valid. We are sorry for any inconvenience this may cause you, but it is ultimately for everyone's security. We are not allowed to transfer or imply consent for one thing when it has been given for another. You may therefore find that some of these letters might appear to be asking you to give the same information. We will try to keep this to a minimum for you.

We are working closely with Gateshead Council's Legal Services and the E Learning Team to ensure that all the IT systems we use are watertight and compliant with the new regulations. SIMS (Schools Information Management System) is our database, upon which we hold all our data about your families. Other systems, such as Earwig and Sims Agora pull their information from this. It is vital that this information is always kept up to date. Very soon, we intend to join other Gateshead schools in using a more secure and regulated platform for our correspondence with you. This will mean a move away from Claslist as we set up eSchools,(Gateshead's preferred platform).

In the same way as Sims Agora etc., it will pull the data we hold over from SIMS (e.g. your email address, contact details, address, etc.) This platform will allow you to book parents evenings slots online; it will send all letters home to you; it will allow you to send messages directly to school via a mailbox that will be monitored daily; it will allow you to view your child's attendance; it will give you an up to date calendar and it will ensure complete privacy. Claslist has been a good online system but it is a third party provider, which does not give us all of the above features and is not Gateshead Council's preferred system.

Once we have your consent, we will begin to set up the system (which will take a little time) and inform you of a switchover date. Information will be provided through eSchools platform on how you can use the system. An app is available for all electronic devices (eSchools app) for you to be able to log in from wherever you wish. You will be able to update your information on the platform at any time.

Please complete the attached form to give us your consent for all data we hold on SIMS to be shared with the other platforms we use or will be using soon in order to allow the best sharing of information with you. **Each** parent must sign the form.

Many thanks,

B McCallion



**ROWLANDS GILL PRIMARY SCHOOL**

Dominies Close, Rowlands Gill, Tyne & Wear NE39 2PP

Telephone: 01207 549 359 Fax: 01207 549 182 Email: rowlandsgillprimary@gateshead.gov.uk Website: www.rowlandsgillprimary.org



General Data Protection Regulation

Parental Consent form for the sharing of information from SIMS to other platforms. (GDPR Form 1 April 18)

I give consent for the data held on SIMS by Rowlands Gill Primary School to be shared with SIMS Agora. (This will continue to enable you to make online payments for trips, clubs and dinners etc. as well as to give permission for visits without the need for signing paper forms.)

Yes, I consent to this information sharing.

I give consent for the data held on SIMS by Rowlands Gill Primary School to be shared with Earwig. (This will enable you to see images of the things your child is doing at school with brief comments as often as you wish in all areas of the curriculum.)

Yes, I consent to this information sharing.

I give consent for the data held on SIMS by Rowlands Gill Primary School to be shared with eSchools. (This will enable you to receive letters, make parents evening appointments view calendars etc.)

Yes, I consent to this information sharing.

The data shared will include email addresses, names, telephone numbers for texts etc. These platforms will not share your information with anyone else, nor will they get in touch with you for any other reasons. They have all been passed by Gateshead's Legal Team as being compliant with the new GDPR. You can withdraw your consent at any time you wish by contacting the office, who will issue you with a withdrawal consent form.

Forms MUST be returned by Friday 11th May 2018.

Your name(s) \_\_\_\_\_

Child's Name \_\_\_\_\_ DOB \_\_\_\_\_

Child's Name \_\_\_\_\_ DOB \_\_\_\_\_

Child's Name \_\_\_\_\_ DOB \_\_\_\_\_

Child's Name \_\_\_\_\_ DOB \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

For office use: Consent recorded by \_\_\_\_\_ Date \_\_\_\_\_



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