



19<sup>th</sup> June 2018

## School Fair Information

Dear Parents and Carers,

As you all know, it is our school fair this Friday afternoon and I have the feeling that it could be one of our best yet. The newly named Friends of Rowlands Gill have worked tirelessly to get so many community groups involved and to ensure that there is a really wide variety of events for you and the children to enjoy, all very reasonably priced if not free.

We would like to express our deepest thanks in advance to the FoRG, who we know have worked well into the night and in their spare time for weeks now in order to make this happen. Below, you will find a few housekeeping notes from us to help it all go smoothly.

The fair begins at 2:30pm and the gates will be opened at this time. The KS1 gate will be opened earlier in order to let the vans for stalls and fire engine etc. in, but we would ask you not to come through yourselves until 2:30pm. If you will be picking your children up at this time, please let us know by phoning the office by Friday morning 10:30am. We will have all of the children whose names we have been given in the main hall for you to pick up, but we will not be able to go and get children if you turn up then but hadn't let us know in advance. The Fitpop group will be performing their dance to the children in the hall at 2:40pm and once they are finished, we will begin to let you take your children out. Please bear with us until we cross their names off our lists so that we know that they are then with you. Once you have your children, **THEY ARE YOUR RESPONSIBILITY!** As long as there is room in the hall, anyone wanting to see the performance can come in and watch too but please give the parents of the performers a place if we are running out of space. Once we have given your children over to you, performances will continue in the hall from other groups too and we would encourage you all to take a look in.

All children not collected early will leave school at their usual times; however, all remaining KS2 children (year 3,4,5 and 6) will be dismissed from the door that y5/6 usually use and Y1 and 2 children will be dismissed from hall 2 doors. Reception will leave as normal. Please bear with us again as this will no doubt take more time, but it is in order for the stall holders to set up and for there to be less chance of accidents.

The only toilets available will be the downstairs toilets by the staff room, accessible from the KS1 side entrance door. These will only be open between 3:20pm and 4:45pm. If anyone needs a first aider, our first aider will be positioned in the main hall throughout the fair.

If the weather is inclement, we will send out a text message by 11am to let everyone know that we have had to cancel. Fingers crossed this won't be the case and we will all have a fabulous time.

Many thanks,

Beverley McCallion (acting headteacher)



### ROWLANDS GILL PRIMARY SCHOOL

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